



TVET College . High School . Matric Rewrite Centre

Johburg CAMPUS:

- DHET REG No: 2016/FE07/004
- UMALUSI ACC No: FET09835PA
- Motsieloa ACC No: 2015/07/0029
- DBE/ODE REG No: 700400350

- EXAM No: 899992837
- QCTO ACC No: NATED/2015/0179
- ICB ACC No: 301101
- EXAM No: 8400350

011 333 6479  
8612mbowa  
www.mbowacollege.co.za

National N Diploma (N4 - N6)

# Human Resource Management

360 Credits

Certification Body

Department of Higher Education and Training  
(DHET)

## Course Details / outline N4 – N6

### Introduction

The SAQA N4 – N6 Human Resource Management qualifications are structured levels (N4, N5 and N6) under the National N Diploma (SAQA ID: 90674 at NQF Level 6 providing the theoretical base for becoming a competent Human Resource Manager, requiring further practical experience of 18 – 24 months after the 18 Months of study.

### Entry requirements

Learners who want to register for this qualification must have the following:

- A minimum of Grade 12 or its equivalent

### Duration

36 Months (3 Years)

18 Months (Theory Component)

18 Months (Practical Component)

### Articulations Options

- Horizontal: Diplomas
- Vertical: Advanced Diploma or Bachelors

### Workplace Opportunities

Learners are attached but not limited to the following organizations:

Retail stores, Educational Institutions, Production lines, e-commerce, Hospitality, Entertainment,

## Course Outline

This course is made up of the following levels which can be done independently as they each stand as individual qualifications:

N4 (Grade 12)	N5 (N4 Certificate)	N6 (N5 Certificate)
<ul style="list-style-type: none"><li>• Entrepreneurship &amp; Business Management</li><li>• Personnel Management</li><li>• Management Communication</li></ul> <p><b>Choose 1(One) from the list below</b></p> <ul style="list-style-type: none"><li>• Computer Practice N4</li><li>• Financial Accounting</li><li>• Economics N4</li></ul>	<ul style="list-style-type: none"><li>• Personnel Management</li><li>• Labour Relations</li><li>• Personnel Training</li></ul> <p><b>Choose 1 (one) from the list below</b></p> <ul style="list-style-type: none"><li>• Computer Practice N4 or N5</li><li>• Financial Accounting N5</li><li>• Computerized Financial Systems N4</li><li>• Public Relations</li><li>• Entrepreneurship N6</li></ul>	<ul style="list-style-type: none"><li>• Personnel Training</li><li>• Personnel Management</li><li>• Labour Relations</li></ul> <p><b>Choose 1 (one) from the list below</b></p> <ul style="list-style-type: none"><li>• Computer Practice</li><li>• Financial Accounting</li><li>• Public Relations</li><li>• Entrepreneurship N5 / N6</li></ul>

## Course fees structure

Fees for 1 N Level - 4 Subjects (Admission fee is payable once)	Single New subjects Tuition and Exams	Repeated Subjects (Exams only)
Registration R1 000.00 Deposit R1 000.00 Monthly Fees R1 000.00 <b>R6000.00 (Total Tuition fees)</b>	Registration Per Subject R1 000.00 R 1500.00 (Once off)	R 500.00 Per Subject

## BANK ACCOUNT DETAILS

NB: All deposit slips must be submitted to the college for recording

### NEDBANK

MBOWA COLLEGE

Account No: **1169745628**

CURRENT ACCOUNT

Ref: Student Surname and Name

### CAPITEC BANK

MBOWA COLLEGE

Account No: **1052821537**

CAPITEC BUSINESS ACCOUNT

Ref: Student Surname and Name



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