

REGISTERED

ACCREDITED | RECOMMENDED

DHET REG No: 2016/FE07/004 EXAM No: 899992837

QCTO ACC No: NATED/2015/0179 UMALUSI ACC No: FET00630PA Mictseta ACC No: 2015/07/0029

Tel: 011 333 6479 | Email: admin@mbowa.edu.za | Web: mbowacollege.co.za

NATIONAL DIPLOMA: HUMAN RESOURCE MANAGEMENT N4 - N6

COURSE OUTLINE:

This qualification has been developed to enable learners who are particularly interested and talented in an occupational/vocational area to develop competencies in human resource management, which will enable them to either study further or be employed and be productive in the sector at entry level.

N4	N5	N6
<p>COMPULSORY SUBJECTS.</p> <ul style="list-style-type: none"> ·Personnel Management N4 ·Management Communication N4 ·Entrepreneurship & Business Management <p>OPTIONAL SUBJECTS</p> <ul style="list-style-type: none"> ·Computer Practice N4 ·Financial Accounting N4 ·Economics N4 Computerised Financial Systems N4 	<p>COMPULSORY SUBJECTS.</p> <ul style="list-style-type: none"> ·Personnel Management N5 ·Personnel Training N5 ·Labour Relations N5 <p>OPTIONAL SUBJECTS</p> <p>One of the following</p> <ul style="list-style-type: none"> ·EBM N5 ·Computer Practice N5 or N4 ·Public Relations N5 Economics N5 or N4 	<p>COMPULSORY SUBJECTS.</p> <ul style="list-style-type: none"> ·Personnel Management N6 ·Personnel Training N6 ·Labour Relations N6 <p>OPTIONAL SUBJECTS</p> <p>One of the following</p> <ul style="list-style-type: none"> ·EBM N5 or N6 ·Computer Practice N5,N4, N6 ·Public Relations N5 Computerised Financial Systems N4 or N5

Upon completion of each level, a student will be awarded a national certificate by the relevant certification body. Students are required to do 2 tests per level in order to qualify for the final exam of that particular level. For a student to receive the diploma certificate, he/she is supposed to undergo an internship program with a company related to HR Practices

Entry Requirements:

- Computer Practice N4
- Computerised Financial Systems N4
- Introductory to Computer Practice N4

Duration:

36 Months
(6 months Per Level)

Certification Body:

N1-N3 (Umalusi)
N4-N6 (Department of Higher Education and Training)

FEES STRUCTURE

Fees Per Level (N)	TUITIONS & EXAMS (per subject repeated)	EXAM ONLY (Once off payment) per subject repeated
<p>Registration: R1000</p> <p>Deposit Fees: R1000</p> <p>Monthly Inst: R1000x 6= R6000</p> <p>TOTAL R8000.00</p>	<ul style="list-style-type: none"> • Registration: R1000 • Monthly Inst: R300 P/S x6 = R1800 	<ul style="list-style-type: none"> • Registration: R500 + R500 p/s

BANKING DETAILS:

NED BANK
Mbowa College PTY LTD
Account No: 1169745628
Ref: Student Surname and Name

Please Note:

Continuing Students Do Not Pay Registration And Deposit Fees



078 916 1916 / 081 411 9885